

Minutes of Management Group meeting



Date/Time	16 th March 2020	Location	Skype Video call (planned for Tennis Centre, Plock Court – changed to conference call because of coronavirus restrictions).
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Attendees	Initials	Position	Attendees	Initials	Position
Kirsty Wingate	KW	Kirsty Wingate	Claire Hammond	CH	Officiating WG Lead (co-opted)
Les Thomas	LT	Hon Secretary	Sara Constantine	SC	Adult Competition WG Lead
Rachel Bussey	RB	Glos NDO	Sue Wainwright	SW	Junior Competition WG Lead
Vicki Wood	VW	Performance WG Lead	Stella Ben Hania	SBe	Coaching WG Lead
Val Sanders	VS	Finance WG Lead			

Apologies	Initials	Position	Apologies	Initials	Position
Sally Brookes	SBr	Welfare Officer	Emily Wilton	EW	Media & Comms WG Lead

	Minutes of meeting	Action	Raised	Due
1	Introduction			
	Declaration of Interest - No other interests declared for this meeting.			
2	Coronavirus restrictions (added to top of agenda)			
	<p>Due to recent extraordinary events surrounding the Coronavirus pandemic, and today's government announcement that all non-essential activities, mass gatherings etc should be stopped, it was agreed to stop all netball activity in the county.</p> <p>County competitions, performance pathway sessions stopped.</p> <p>League tables to stand as at week 17.</p> <p>AGM and award presentation evenings postponed.</p> <p>Fast5 tournament cancelled – teams to be reimbursed entry fees.</p> <p>Summer league – on hold depending on restrictions.</p> <p>SC to compose statement to send to all clubs as soon as meeting finishes.</p> <p>Venue bookings to be cancelled (with request that usual cancellation penalties are not applied) – LT</p> <p>Clubs to be reimbursed court costs or ring-fence for next season?</p> <p>Junior league stopped. Playoffs for junior regional and seeding for next season now on hold.</p>	SC LT VW	16/03/20	17/03/20

	<p>LT to send statement to all junior team contacts.</p> <p>VW to send statement to performance athletes. Trials for next season now on hold.</p> <p>CH to cancel INto officiating course planned for 29th March (LT to cancel Bournside booking).</p>			
	<i>Due to the nature of meeting the following matters arising from 29/01/20 (Item 3) were reviewed and updated offline:</i>			
3	Minutes and matters arising from last meeting (29/01/20)			
	<p>GDPR data review</p> <p>Previous action: Spreadsheet summary to be re-circulated to MG members for review and updating. Done – waiting for responses.</p>	<p>LT All MG</p>	04/09/18	Next season
	<p>Working Group budgets</p> <p>Previous action: VS to send out accounts sheets from last year to form a basis for this year's budgets. All MG members to review and complete their budgets.</p> <p>New action: how can this be done better? Needs to be more transparent?</p>	KW/VS	20/08/19	Next season
	<p>Umpire feedback system</p> <p>Previous action: JT to set-up online form and AWG to send out to clubs before the start of the season. Sent to clubs on 22 Sept. Resend out at Xmas. Action completed.</p> <p>New action: Discussed whether link can go on Facebook page, results page, website – discussed at OWG meeting on 30/01/20</p>	CH	20/08/19	Next season
	<p>Glos Netball branded tops</p> <p>Previous action: LT to set-up online form for sizing to send to working groups. Tops have arrived and being distributed.</p> <p>New action: Umpire T-shirts? Discussed at OWG meeting 30/01/20.</p> <p>LT to set up doodle poll canvassing interest.</p>	LT	23/04/19	Next season
	<p>Performance WG</p> <p>Previous action: VW to draft a call for S&C, nutrition etc, students at Uni, Hartpury etc.</p>	VW	20/11/19	Next season
	<p>EN Strategy & League Support Conferences</p> <p>Previous action: Les booked in for the Taunton conference. Cancelled. Kirsty booked in for the Birmingham conference but unable to attend due to family issues. Nicola attended it for League Support.</p>	KW/LT/SC/NP	29/01/20	Completed.

<p>NDO Previous actions: GGA promotion (regional celebration on 1st May). Les to send out GG details to clubs. Done, but GG now cancelled/postponed. Emily to promote on social media when EN details come out. NYC promotion age 9-11 on 18th Feb at Hartpury. Done. Support at Spring Games please (24/03/20). Cancelled Challenge Cup in April yr12-13 (6th form). Rachel to organise. Cancelled.</p>	<p>RB LT EW</p>	<p>29/01/20</p>	<p>Closed</p>
<p>Adult Competition Previous actions: Additional venues considered. Dates for 2020/21 have been proposed - to be reviewed by AWG. Disciplinary Procedures - KW to compile a description of the process.</p>	<p>SC/NP KW</p>	<p>29/01/20</p>	<p>Next season</p>
<p>Junior Competition Previous actions: Assistance at School Games needed (see previous). – Cancelled. Assistance at May Dent on 21 March needed (same day as Fast5). Cancelled</p>	<p>LT</p>	<p>29/01/20</p>	<p>Closed</p>
<p>Coaching WG Previous actions: Coaches invited to workshop at CLC Feb half term (Tamsin Greenway – GS Sports). Done. Coaching courses Level 1 and 2 advertised. 1st aid courses for coaches are being posted on Glos coaches' Facebook page.</p>	<p>SBe</p>	<p>29/01/20</p>	<p>Completed</p>
<p>Media & Comms Previous action: Support for website from JT or do we go for another provider, or go with the Engage offering? Agreed to wait to see new website offering via Engage works with other counties, clubs.</p>	<p>EW</p>	<p>29/01/20</p>	<p>Next season</p>
<p>AGM & Presentation Evenings See main agenda item</p>	<p>LT VS</p>	<p>29/01/20</p>	<p>Closed</p>

	Trophy Cabinet Previous action: Trophy cabinet for Glos Arena – original one no longer available. LT to source alternatives.	LT	29/01/20	End of season
4	Working group reports 16/03/20			
	<i>Reports from Working Groups were received prior to the meeting (unless indicated N/A). Only the decisions required/support requested were discussed as below.</i>			
4.1	Chair			
	N/A			
4.2	NDO			
	GGA promotion (regional celebration 01/05) - cancelled Support at Spring Games please (24/03) - cancelled	RB	16/03/20	Closed
4.3	Finance			
	No decision/support requested			
4.4	Adult Competition			
	Rule change for regional players – proposal to be written for AGM	SC	16/03/20	AGM
4.5	Junior Competition			
	Agreed to postpone/cancel junior presentation evening 8 th May (depending on restrictions).	LT	16/03/20	Next season
4.6	Performance			
	Discussed proposals for next season's Performance academies. Only invite clubs to nominate current Year 6 and 7 to trial. No school invites – EN mandate that athletes need to be members of clubs to be eligible. . Trials and end of season sessions dependant on coronavirus situation with venues.	VW	16/03/20	Next season
4.7	Officiating			
	Discussed request for financial support for C Hammond's Level 3 Award in Delivery Learning to enable her to run EN officiating courses. CH recused from discussions. Agreed in principle, but course now cancelled/postponed.	CH	16/03/20	Next season
4.8	Coaching			

	N/A			
4.9	Media & Comms			
	N/A			
5	AGM & Presentation evenings			
	AGM – scheduled for 20 th May. Postponed. LT to send out calls for proposals and nominations for when AGM does go ahead. All present agreed to stand again next season. Presentation Evenings – Postponed or cancelled depending on coronavirus restrictions.	LT	16/03/20	Next season
6	Future/Other actions			
	Thanks to SW for sound effects! Stay well all.			
7	Next meeting			
	To be decided – dependant on restrictions being lifted.	LT	16/03/20	Next season