

Minutes of Management Group meeting



Date/Time	27 th May 2020	Location	Skype Video call (because of coronavirus lockdown).
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Attendees	Initials	Position	Attendees	Initials	Position
Kirsty Wingate	KW	Kirsty Wingate	Claire Hammond	CH	Officiating WG Lead
Les Thomas	LT	Hon Secretary	Sara Constantine	SC	Adult Competition WG Lead
Emily Wilton	EW	Media & Comms WG Lead	Sue Wainwright	SW	Junior Competition WG Lead
Vicki Wood	VW	Performance WG Lead	Stella Ben Hania	SBe	Coaching WG Lead
Val Sanders	VS	Finance WG Lead	Nicola Parry	NP	League Sec (member of Adult Comp WG)

Apologies	Initials	Position	Apologies	Initials	Position
Sally Brookes	SBr	Welfare Officer	Kerry Brooks (EN)	KB	Avon & Wilts NDO (taken over Glos NDO responsibilities due to Rachel Bussey being furloughed)

	Minutes of meeting	Action	Raised	Due
1	Introduction			
	All welcomed			
2	Minutes and matters arising from last meeting (16/03/20) All actions that were previously labelled for "Next season" have been left in minutes for reference (in italics) –Next season date to be determined when netball activities can be resumed.			
2.1	GDPR data review <i>Previous action: Spreadsheet summary to be re-circulated to MG members for review and updating. Done – waiting for responses.</i>	<i>LT</i> <i>All MG</i>	<i>04/09/18</i>	<i>Next season</i>
2.2	Working Group budgets <i>Previous action: VS to send out accounts sheets from last year to form a basis for this year's budgets. All MG members to review and complete their budgets.</i> <i>New action: how can this be done better? Needs to be more transparent?</i>	<i>KW/VS</i>	<i>20/08/19</i>	<i>Next season</i>
2.3	Umpire feedback system	<i>CH</i>	<i>20/08/19</i>	<i>Next season</i>

	<p><i>Previous action: JT to set-up online form and AWG to send out to clubs before the start of the season. Sent to clubs on 22 Sept. Resend out at Xmas. Action completed.</i></p> <p><i>New action: Discussed whether link can go on Facebook page, results page, website – discussed at OWG meeting on 30/01/20</i></p>			
2.4	<p>Glos Netball branded tops</p> <p><i>Previous action: LT to set-up online form for sizing to send to working groups. Tops have arrived and being distributed.</i></p> <p><i>New action: Umpire T-shirts? Discussed at OWG meeting 30/01/20.</i></p> <p><i>LT to set up doodle poll canvassing interest.</i></p>	LT	23/04/19	Next season
2.5	<p>Performance WG</p> <p><i>Previous action: VW to draft a call for S&C, nutrition etc, students at Uni, Hartpury etc.</i></p>	VW	20/11/19	Next season
2.6	<p>Adult Competition</p> <p><i>Previous actions:</i></p> <p><i>Additional venues considered.</i></p> <p><i>Dates for 2020/21 have been proposed - to be reviewed by AWG.</i></p> <p><i>Disciplinary Procedures - KW to compile a description of the process.</i></p>	SC/NP KW	29/01/20	Next season
2.7	<p>Media & Comms</p> <p><i>Previous action:</i></p> <p><i>Support for website from JT or do we go for another provider, or go with the Engage offering?</i></p> <p><i>Agreed to wait to see new website offering via Engage works with other counties, clubs.</i></p>	EW	29/01/20	Next season
2.8	<p>Trophy Cabinet</p> <p><i>Previous action:</i></p> <p><i>Trophy cabinet for Glos Arena – original one no longer available. LT to source alternatives.</i></p>	LT	29/01/20	Next season
2.9	<p>Adult Competition</p>			
	<p><i>Rule change for regional players – proposal to be written for AGM unless it is deemed to be minor rule change.</i></p>	SC	16/03/20	30/06/20
2.10	<p>Junior Competition</p>			
	<p><i>Agreed to postpone/cancel junior presentation evening 8th May (depending on restrictions).</i></p>	LT	16/03/20	Next season
2.11	<p>Performance</p>			
	<p><i>Discussed proposals for next season's Performance academies.</i></p> <p><i>Only invite clubs to nominate current Year 6 and 7 to trial. No school invites – EN mandate that athletes need to be members of clubs to be eligible.</i></p>	VW	16/03/20	Next season

	<i>Trials and end of season sessions dependant on coronavirus situation with venues.</i>			
2.12	Officiating			
	<i>Discussed request for financial support for C Hammond's Level 3 Award in Delivery Learning to enable her to run EN officiating courses. CH recused from discussions. Agreed in principle, but course now cancelled/postponed.</i>	CH	16/03/20	Next season
3	Notes of this Meeting 27/05/20 (inc. Updates on preparations for new season 2020/21)			
3.1	NP has sent out request for initial expressions of interest for number of teams likely to enter. All current 56 teams interested plus possibly 3 new teams.			
3.2	Dates at Leisure@ and Plock Court have been secured.			
3.3	Still trying to contact Barnwood Park School - potential to use for Div 5 fixtures.	EW SC		
3.4	CH advised that new rules roll-out has been delayed by approx. 6 weeks. This will now be done online.			
3.5	Discussed barriers to membership after lockdown has been eased, pending EN decision. Consider ways of offering encouragement to members to join. LT to calculate financial impact of different options.	LT		
3.6	AGM – scheduled for 20th May. Postponed until 29th July. LT has twice sent out calls for proposals and nominations. Looking at options for online AGM (e.g. using Zoom or Microsoft Teams. NSW have offered their Pro-zoom facility for county AGMs – this has option for voting. It was agreed to purchase our own copy if it proved suitable. (c. £16 per month)	LT	27/05/20	29/07/20
3.7	Presentation Evenings – Cancelled. EW to do social media posts announcing and celebrating winners and runner up in each category.	EW	27/05/20	29/07/20
3.8	Reminder from EW to ensure that she has contact details of working group members for T-shirt orders.	All	27/05/20	17/06/20
4	Next meeting			
	Wed 17 th June 2020, 8pm via Zoom	LT	27/05/20	